

# Regulations of the 21st International Festival of Children and Youth Theatres

# WIGRASZEK 2023



## § 1

1. Organizer: Suwałki Culture Centre.
2. The International Festival of Children and Youth Theatres Wigraszek promotes amateur children's and youth theatres. The Festival will take place from June **15th to 17th, 2023** in Suwałki.

## § 2

The goals of the Festival are:

- a) Establishing contacts, networking and building of an artistic community of Polish and international groups through the art. of theatre;
- b) Encouraging a dialogue based on equality of interlocutors and exchange of ideas and emotions triggered by the problems raised in the plays staged by the participants of the Festival;
- c) Inspiring the search for new forms of artistic expression;
- d) Promoting theatrical creativity of children and youth;
- e) Theater education of instructors and children
- f) Enabling exchange of ideas and sharing of experience in different forms of instructors' work.

## § 3

To be eligible for the Festival, the performance should meet the following criteria:

1. Fit the following age groups:
  - a) Children (5 to 12 years o. a.)
  - b) Youth (13 to 20 years o. a.)Participation of an actor from outside of each specified group will result in disqualification of the presentation from the Festival.
2. The duration of the performance cannot exceed:
  - a) 40 minutes in the children's group
  - b) 50 minutes in the youth group
3. Theatre groups prepare performances of any theme and form they choose. However, the performances should show special sensitivity, creativity and stage truth.
4. The groups applying to the Festival are obliged to send a correctly filled application form, containing an active link to a video recording of the performance.

## § 4

1. The basis for registration of a group to the Festival is sending a correctly filled electronic application form by **May 4, 2023**. The application should include:
  - a) An active link (for example YouTube or Google Drive) enabling the recipient of the link to watch a video recording of the performance (a general plan type of recording, without close-ups and editing);
  - b) A maximum of 4 photos from the performance;
  - c) Informational and promotional materials on the group and the performance, either in Polish or in English.
2. The organizer will appoint the Artistic Council that will decide on qualifying the submitted performances to the Festival. There is no appeal against the decision of the Council.
3. The organizer will inform the theatre groups about the Artistic Council's decision by **May 26, 2023**.
4. The qualified groups are obliged to send an official confirmation of their participation by **June 2, 2023**.

## § 5

1. During the Festival the qualified performances will be assessed by a professional jury appointed by the organizer.
2. The organizer provides monetary prizes for the best theatre groups:
  - a) In the children's category
  - b) In the youth category
  - c) The Grand Prix award for the best group of both categories
4. The jury will take into account the following criteria:
  - a) The stage truth of the actors
  - b) The quality level of actors' creations
  - c) The musical setting
  - d) oprawę plastyczną,
  - e) The scenic movement
  - f) The educational value of the performance.
5. Decisions of the Jury are final and there is no appeal procedure.

## § 6

Applying to the Festival is tantamount to an acceptance of the 'Regulations of events organized at the Suwałki Culture Centre, as published on the website: [www.soksuwalki.eu](http://www.soksuwalki.eu). Suwałki Culture Centre reserves the right to record the course of the event in various forms (photographic, video and sound recording) for the purpose of documentation, archiving, promotion and marketing of proper execution of its statutory tasks and legal and contractual obligations.

## § 7

Participation fees and accommodation costs:

1. Participants who wish to use the accommodation and board (food) offered by the organizer pay an accommodation & entry fee of: **400 PLN** for each person of the group by **June 9, 2023** to the bank account:  
**BANK PKO SA 22 1240 5211 1111 0010 8508 6721**  
(title of the transfer: "Wigraszek 2023 - NAME OF THE PERFORMANCE". Confirmation of the transfer should be sent by e-mail to the address:  
**klaudia.kozakiewicz@soksuwalki.eu**.
2. Participants who will not use the accommodation and board (food) offered by the organizer pay an entry fee of: **70 PLN** for each person of the group by **June 9, 2023** to the bank account **BANK PKO SA 22 1240 5211 1111 0010 8508 6721** (title of the transfer: "Wigraszek 2023 - NAME OF THE PERFORMANCE". Confirmation of the transfer should be sent by e-mail to the address: **klaudia.kozakiewicz@soksuwalki.eu**.
3. The institution submitting the group's application form covers the group's travel expenses round-trip.
4. The organizer stipulates that the groups may be accommodated outside the city of Suwałki.
5. Reservations for the accommodation and meals can be cancelled by **June 9, 2023** at the latest. After that date the accommodation fee cannot be refunded.

## § 8

Obligations of the organizer and the participants.

1. The organizer provides:
  - a) a modern, automated large stage with dimensions: stage

- window - 8 m high, 14 m wide, 12 m deep (note: there is a possibility of lowering the hangers for hanging decorations; the curtain may be opened by lifting up or pulling sideways)
- b) a small stage (with a mobile audience) with the size of the playing field: 6 m height, 10 m width, 5 m depth (note: without the curtain)
  - d) stage lighting (according to the attached specification, prepared by the director of the performance, within the technical capabilities of the organizer),
  - e) sound equipment (according to the attached specification, prepared by the director of the performance, within the technical capabilities of the organizer),
  - f) stage technical service (2 persons): lighting engineer (1 person), sound engineer (1 person), only standard props: table, chairs, hanger and mirror, provided that they are included in the application form.
2. The organizer does not provide props needed for production of the performance (other than those mentioned in point §8.1.f.).

**Note: The organizer asks for a detailed description of the stage and technical needs of the performance to be provided in the application form. It is required to discuss in advance all the needs related to the assembly of the performance and to obtain confirmation of the possibility of their implementation by the organizer. In this regard the contact person is Mr. Grzegorz Świerzbina, deputy manager of the Logistics Department (e-mail: grzegorz.swierzbina@soksuwalki.eu, phone: +48 87 563 85 34).**

3. The groups participating in the Festival should prepare for the opening ceremony:
  - a) a group's presentation (three-minute theatrical performance ending with an exclamation),
  - b) banners with the group's logo will be appreciated
4. Both the institutions registering groups for participation in the Festival, and the creators of the performances give their consent for recording (photo, audio & video) of the performances and their broadcasting on tv and they waive any financial claims related to it. They also give their consent to using said documentation for methodological and promotional purposes, also with no financial compensation or claim.
5. If the performance uses (adapts) the works of a third party (an author) protected by copyright laws and regulations and represented by ZAIKS, then the institution registering the performance for participation in the Festival (or the

creator – director of the performance) should own a license for public performance of a stage work from the category of great laws and attach it to the application form. If the performance uses (adapts) the works of a third party (an author) protected by copyright laws and regulations and not represented by ZAIKS, then the institution registering the performance for participation in the Festival (or the creator – director of the performance) should own a written consent of the creator not affiliated with ZAIKS to the use of his work in the presented performance and they should attach it to the application form.

6. The groups are obliged to present their performances free of charge and in locations indicated by the organizer.
7. The organizer requests the theatre groups and instructors to participate in the competition presentations.
8. The winners of the Festival are obliged to collect the prizes, and the participants are obliged to collect participation diplomas, in person or by a representative during the closing ceremony of the Festival.

### § 9

In justified cases, the organizer may change the date or cancel the Festival due to circumstances of force majeure, that is any unforeseeable situations or events of an exceptional nature, beyond control of the organizer, and in particular: catastrophic events (natural phenomena such as flood, hurricane, wind, storm etc.) or other extraordinary and external events that could not be prevented or avoided (for example an epidemic or pandemic caused, among the others by the SARS-Cov-2 virus) and due to restrictions, orders or bans on the organization of cultural events issued by public, national or local authorities.

#### Festival Office:

 Suwałki Culture Centre  
cultural institution of the City of Suwałki  
5 Pope John Paul II Street, 16-400 Suwałki  
Phone: +48 87 563 85 10  
e-mail: klaudia.kozakiewicz@soksuwalki.eu.

**Festival Director:** Klaudia Kozakiewicz,  
Phone +48 87 566 08 84, + 48 730 881 209

  
Dyrektor  
Suwałskiego Ośrodka Kultury  
Dr Ignacy Otów

#### Personal data protection:

The administrator of personal data collected from participants of the 21st International Festival of Children and Youth Theatres „Wigraszek 2023” is the Suwałki Culture Centre. Personal data will be processed in order to organize the Festival, as well as for promotional and marketing purposes. Providing personal data is voluntary, pursuant to art. 6 section 1 lit. a, but is necessary to participate in the Festival.

The participants of the 21st International Festival of Children and Youth Theatres „Wigraszek 2023” have the right to access their data and the right to rectification, deletion, processing restrictions, withdrawal of consent at any time and the right to lodge a complaint with the supervisory authority.

The participant of the Festival allows the free use and dissemination of personal data, including his/her image, by the Suwałki Culture Centre for the needs of organization, documentation and promotion of the Festival.

The organizer declares that the participants' data will not be processed in an automated manner and will not be subjected to profiling. The data will not be shared to external entities, except for situations provided for by the law and will be stored for the period necessary for the implementation of the above-mentioned purposes.